



MONTGOMERY COUNTY EXECUTIVE REGULATION

Offices of the County Executive • 101 Monroe Street • Rockville, Maryland 20850

Subject Establishment of Annual Rental Facility License Fees - Revision	Number 16-24
Originating Department Department of Housing and Community Affairs	Effective Date

Montgomery County Regulation on

ESTABLISHMENT OF ANNUAL RENTAL FACILITY LICENSE FEES - REVISION
Department of Housing and Community Affairs

Issued by: County Executive
Regulation No. 16-24
COMCOR No. 29.20.01

Authority: Montgomery County Code (2014) Section 29-20
Supersedes: Executive Regulation 16-19
Council Review: Method (3) under Code Section 2A-15
Register Vol. 41 No. 10

Effective Date: _____
Comment Deadline: October 31, 2024

Summary: This Regulation revises the annual license fee charged for application filing and signage fees.

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Background: The Department of Housing and Community Affairs oversees rental dwelling units in Montgomery County. This Regulation increases fees for filing and signage.



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COMCOR 29.20.01 Establishment of Annual Rental Facility License Fees

20.20.01.02 Fees

* * *

(d) In addition to the annual license fee, the following fees for a Class 3 accessory apartment license are hereby established as follows:

- (1) The application filing fee is [~~\$250.00~~] \$260.00 of which [~~\$125.00~~] \$130.00 is refundable if the Director finds the proposed accessory apartment does not meet the zoning requirements in Section 59-A-6.20 prior to the Department’s inspection of the proposed accessory apartment to ascertain whether it complies with Chapter 26 of the Montgomery County Code.
- (2) The sign fee is [~~\$220.00~~] \$230.00 of which [~~\$110.00~~] \$115.00 is refundable if the sign is returned to the Department within 15 days of the end of the posting period.
 - (A) The sign fee is not refundable if the sign is not returned or is returned but damaged.
 - (B) If the sign is lost during the posting period, the original sign fee of [~~\$220.00~~] \$230.00 will not be refunded and a new sign fee of [~~\$220.00~~] \$230.00 will be charged.

* * *

Mark Elrich
County Executive

Date

Approved as to form and legality:

Neal Anker
Office of the County Attorney

9/16/2024
Date